



Entry Requirements

(How to Fulfill Them)

Each school district has its own requirements for children entering kindergarten. Below are some common requirements with ideas for how to fulfill them.

Legal Proof of Age



Generally, children must be 5 years old on or before September 1 of the year they will be starting school. The following items are commonly used:

Certified birth certificate (get from the hospital or county in which the child was born)

Baptismal record (get from the church in which the child was baptized)

Other possible forms of proof:

A notarized statement (sworn by the parent accompanied by a statement signed by

a doctor that he/she believes the child to be of required school age)

Insurance policy (which has been in force for at least two years)

Proof of Residence



Generally two of the following items, in the parent or legal guardian's name, are required:

Electric bill

Telephone bill

Voter registration card

Rental contract

Notorized statement

Health Requirements

Florida Certificate of Immunization

(Immunizations can be provided by your doctor or for free at your local health clinic.



Ask for the form at the location in which your child received the latest immunization)

Medical Examination

(Proof of an exam within a 12 month period prior to school registration is required. Exams can be obtained for free at your local health clinic. Ask the physician for a completed exam form for school registration.)



Enrollment Form

Get this form from your child's future school. It tells the school that you intend for your child to attend.

Information which may be included:

Parent/Guardian Name(s), Address, & Telephone Numbers

Emergency Contact Telephone Numbers

Names of people allowed to pick up your child

Social security number (usually optional, but can be obtained from the local social security office - check your colored government pages in the front of the phone book)

Language spoken (special services are available to those children whose primary language is not

English)

Health/Medical problems (especially those requiring staff awareness and/or supervision)

Note: If you have any questions or problems filling out the enrollment form, contact the school for help. If they don't have the answer to your question, ask them to find someone who can.

Meal Program Application



Applications for free and reduced price breakfast and lunch should be provided by the school. Some schools distribute these at enrollment, others wait and send them home the first day of school.

These forms ask for information about the child's parent/guardian's income to determine eligibility for these programs.



The Center for Parent Involvement (FCPI) was funded by the U.S. Department of Education; Goals 2000, Educate America Act from 1994-1999. Guided by an advisory board of parents and professionals, the FCPI's goal was to tap the power of parents.

The FCPI gathered information on parent needs, coordinated the information, and created a series of resources organized by theme, including fact sheets for parents and professionals, "Beyond the Basics" resources, and resource identification lists. Many of the resources have been translated into Spanish language versions, and every effort has been made to preserve the meaning and flavor of the original English documents. This series of materials provides a wealth of current information for both parents and providers; the complete set of resources can be obtained in PDF format on the Department of Child and Family Studies Website at www.fmhi.usf.edu/cfs/dares/fcpi. The staff of the FCPI are hopeful that their work will continue to help children get ready to learn for many years to come.

The series' themes include:

- Family Empowerment
- Parent Involvement
- Parenting Support
- School Readiness
- Violence in the Lives of Children
- Transition to Kindergarten

The Center was one component of a project led by Hillsborough County Center of Excellence in collaboration with the Department of Child & Family Studies at USF's de la Parte Institute and the Florida Children's Forum. Other project partners include HIPPIY (Home Instruction Program for Preschool Youngsters), Hillsborough County Head Start and Hillsborough County Even Start. For more information about these projects, call 813.974.4612.

Transition Series, Parent Tip Sheets, #3: Entry requirements (how to fulfill them).

© 1999, Tampa, Florida

This is a publication of the Florida Center for Parent Involvement which was funded by the U.S. Department of Education. The opinions contained in this publication are those of the grantee and do not necessarily reflect those of the U.S. Department of Education. All or portions of this work may be reproduced providing the Florida Center for Parent Involvement, Louis de la Parte Florida Mental Health Institute, University of South Florida is properly credited on all reproductions.

Events, activities, programs and facilities of the University of South Florida are available to all without regard to race, color, marital status, sex, religion, national origin, disability, age, Vietnam or disabled veteran status as provided by law and in accordance with the University's respect for personal dignity.

**University of
South Florida
USF**