

CFS Governance Council Meeting
November 5th, 2008
10:00 -11:30 AM
MHC 1503

Attending Members: Rene Anderson, Shirley Baer, Norín Dollard, Sandra Dwinell, Kathleen Ferreira, Robert Friedman, Heather George, Michael Greeson, Ruby Joseph, Ray Miltenberger, Don Policella, Janis Prince Inniss, Tim Weil

Absent Members: Sharon Denninger, Janis Prince Inniss

Guests: Tracy-Ann Gilbert-Smith, Beverly Higgins (note taker)

Call to order: The meeting of the CFS Governance Council was called to order by Kathleen Ferreira, Chair.

Review of minutes: The October meeting minutes were distributed for review. The minutes were approved.

Agenda Approval: There were no changes to the meeting agenda.

Committee Reports:

FMHI Faculty Council – Norin reported that Theresa Chisolm, Chair of Communications Sciences and Disorders, has been appointed by the Dean to head a committee to address governance across the Departments of the College of Behavioral and Community Sciences (BCS). The FMHI Faculty Council has not been invited to participate in this process of meetings and discussion occurring at the Department Chair level. The FMHI Faculty Council plans to reach out to Dr. Chisolm and invite her to participate in a meeting so that she can understand the FMHI Faculty Council process.

In light of a potential BCS College Council, the future of the FMHI Faculty Council is uncertain. However, they will continue to operate per normal in the interim. Bob Friedman said that we should encourage the FMHI Faculty Council to move rapidly in suggesting a process of involvement that describes the functions, leadership and resources of the Institute in light of these changes.

The Council's main issues of focus continue to be teaching, curriculum, nine- versus twelve-month appointments, and the compact planning process.

Faculty Committee –Heather George reported on the AFD subcommittee's progress. The document addresses the three faculty groups: Tenure Faculty (tenured, ranked), Research Professor (non-tenured, ranked), and Research Associate (non-tenured, non-ranked). The document is in draft form and edits are ongoing.

Institute Council – Don reported on the meeting. There are plans for Rehab Counseling to move into the FMHI building in May. They will utilize space in the MHLP area. Creation of the new college webpage is in process. It will link to FMHI and Department websites. Dean Gonzales has requested that Faculty ensure that current CV's are posted on the Department web pages. Rick Jones reported on the process of centralizing the IT department. Those experiencing problems with the new spam filter should contact the IT helpdesk [*Updated number: 4-1222*]. Don noted that he feels (from involvement in the Institute Council) that everyone has been so absorbed in dealing with basic logistical issues of adding the new departments and starting the new college, that the process of integrating the college will soon begin. He noted that the lack of information on what is happening doesn't necessarily mean that planning and structures are occurring without our involvement. He also noted that the Institute Council is very interested in reading the position statement to be put forth by CFSGC. Norin noted that individuals from

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the FMHI Faculty Council have not been involved in meetings around any of these issues. There was discussion around whether the council is a governing body or an information sharing body.

CFS Leadership Team Meeting – The next meeting is scheduled for November 18th. Kathleen will provide an update at our next meeting.

RO/RI Workgroup – No new updates to report.

Unfinished Business:

CFS Governance Council position statement – The group discussed the process for submitting our position statement. After much discussion, the group agreed to an email vote on a final draft. The statement will be approved with a majority vote of Council respondents. If approved, the statement will be sent to Dean Gonzales, the CFS Chair, the FMHI Faculty Council, and to Theresa Chisolm because of her involvement in the committee on College Governance. *[Update: To follow proper procedure, the position statement was sent directly to the CFS Chair, who forwarded it to Dean Gonzales.]*

Establishing *the Role of CFSGC* – Sandra reported that the subcommittee will soon disseminate the survey to the Department.

New Business:

FMHI Compact Planning Process – During the Faculty Assembly, Catherine Batsche stated that an FMHI Compact Planning Process should be conducted to ensure that USF continues to view FMHI as an independent entity from the new college's 8 departments. The focus will be on identifying unique activities of FMHI that will emphasize the importance of preserving it as an institute. Faculty Volunteers are needed to participate in this process. Anyone interested should contact Catherine Batsche ASAP.

Reminders/Announcements:

The next meeting will be held on December 3rd from 10:00 – 11:30 in MHC 1329. DARES will provide the note-taker and snacks for this meeting.

The meeting adjourned at 11:35 am.