

CFS Governance Council Meeting
January 7th, 2009
10:00 – 11:30 AM
MHC 1503

Attending Members: Shirley Baer, Sharon Denninger, Sandra Dwinell, Kathleen Ferreira, Michael Greeson, Ruby Joseph, Don Policella, Tim Weil

Absent Members: René Anderson, Robert Friedman, Heather George, Ray Miltenberger, Janis Prince Inniss

Guests: Tracy-Ann Gilbert-Smith

Call to order: The meeting of the CFS Governance Council was called to order by Kathleen Ferreira, Chair.

Review of minutes: The November meeting minutes were distributed for review. The minutes were approved as written.

Agenda Approval: There were no changes to the meeting agenda.

Committee Reports:

FMHI Faculty Council – Tim Weil advised that there were no updates to report. He did share that Dean Junius Gonzales attended the most recent meeting. At the meeting, Dean Gonzales clarified that the staff in the Dean's office are assigned to the College rather than the Institute. The Dean's office staff support all eight of the BCS Departments.

CFS Leadership Team Meeting – Dr. Julie Baldwin, Professor & CPH Community and Family Health Department Chair, met with the Leadership Team to talk about potential opportunities for collaboration.

Assigned Faculty Duties (AFD) – At this point, they are ready to go to the Department Chair and Division Directors for decision.

CFS Info Packet – A draft of the packet was shared with the Leadership Team. The packet includes description pages for each Division and Center, as well as Education Programs. Although the entire CFS Faculty & staff were not asked to review the document, the Division Directors and Center P.I.'s reviewed the content and provided update and changes.

FMHI Compact Planning - Bob was not present to give a report on the FMHI Compact Planning process. Kathleen will forward the updates from Bob that are being provided to the Committee Chairs. The Compact Planning group is meeting regularly to identify a compact, strategic plan for the Institute.

RO/RI Workgroup – Don reported that work continues by this subcommittee. The purpose of this group is to increase our understanding of how RO/RI accounts operate and therefore to further understand the impact of any changes to the current structure & processes. Glenda has been working with this group to provide historical information on the RO/RI accounts and the use of funds. This subcommittee will meet to review the RO/RI use at the division level on Friday, January 9th at 10:00; all are welcome to attend. In addition to this meeting, the Council agreed to have Glenda provide a report to the entire Council at the next regularly scheduled meeting.

CFS Governance Council Meeting
January 7th, 2009
10:00 – 11:30 AM
MHC 1503

Institute Council – Don reported that the CFS Governance Council position statement was discussed. Dean Gonzales and Catherine Batsche discussed how the recommendations should be handled. It was decided that the statement would be forwarded to the Compact Planning Committee to address the issues.

Unfinished Business:

CFS Governance Council Survey – Sandra shared the results of the survey including the following statistics: 8 total responses were received from the four CFS Divisions. Respondents were from the following employment categories: USF Administrative Staff (formerly A&P), Research Associate Faculty (Assistant/Associate In), Research Faculty, and Tenure-line Faculty. No responses were received from either OPS or USF Staff (formerly USPS).

The document condensing the responses will be sent to the Council electronically. The Survey subcommittee will meet to determine how to address the suggestions and discuss recommendations to the Council.

AFD Subgroup – Per Kathleen, Mario says we are near resolution. The next thing we will need to address is the Tenure and Promotion process.

New Business:

Guest Speaker for February – Per the notes above, Glenda will be asked to attend the February meeting and provide an update on the RO/RI accounts. The group discussed having Rick Jones attend the March meeting to provide an update on IT. Although some Council members thought the information might be redundant since it has been presented at other council meetings and at some CFS Division meetings, the group approved a motion to ask Rick to speak at the March meeting.

Change in meeting date & time – The current date & time for the CFS Governance Council meetings will not work for several Council members this semester, including those who have classes at this time. The group discussed possible alternatives and tentatively settled on the second Thursday of each month at 10:00. Kathleen will send this out to the rest of the Council for feedback and will advise of the new meeting schedule via email.

Other – Several items not included in the agenda were discussed briefly. Topics included a possible snack/coffee bar to be located at FMHI and CFSGC elections this Spring. Those items will be added to the next meeting's agenda.

Reminders/Announcements:

The next meeting will be held on February 12th at 10:00, location to be confirmed. State & Local will provide the note-taker and snacks.

The meeting adjourned at 11:00 am.