

# CFS Governance Council

December 8, 2011

10:00-11:30am

Westside A

## Minutes

**In attendance:** Nancy Burrus, Kimberly Crosland, Julie Franklin, Maricel Hernandez, Ruby Joseph, Marty Kledzik, Dawn Khalil, Robert Lucio, Storie Miller, Ray Miltenberger, Tim Weil

**Members Absent:** Mary Armstrong, Rose Iovannone, Tom Massey

- A. **Call to order:** The meeting was called to order by Robert Lucio at 10:am
- B. **Minutes approval:** The August minutes were approved as submitted
- C. **Agenda:** The agenda was reviewed
- D. **Committee Reports:**
  - 1. **FMHI Executive Committee**
    - a. Robert Lucio reported that members and methods for election is made up of people who are not a part of FMHI committee.
    - b. There is a CFS/FMHI workgroup to discuss the mission of FMHI related activities as well as distributing materials via the website, etc.
  - 2. **CFS Leadership Meeting:** There was nothing new to report, as a meeting was not scheduled in September/October.
  - 3. **CBCS Governance Council:** No representative was present to discuss last meeting.
- E. **Old Business:**
  - 1. Departmental process for accepting faculty from other department into CFS. There was a discussion of how the process will work within the department.
  - 2. CFSGC representatives tasked with providing updates from the CFS leadership team, CFS faculty council and the CBCS governance committee.

It was discussed and approved that council members who are also representatives of other committees and tasked with providing updates to the CFSGC be required to provide the CFSGC with written reports in advance of the meeting if they are unable to attend.

**F. New Business**

1. A motion was made, seconded and approved to send out the meeting minutes to the council members prior to the next scheduled meeting.

**G. Any other business: None**

**H. Reminders/Announcements**

**I. Adjournment**

Meeting adjourned at 10:20 am