

CFS Governance Council

December 9, 2010

10:00 – 11:30 A.M.

Westside A

Members in Attendance: Maricel Hernandez, Tracy-Ann Gilbert-Smith, Kim Crosland, Janet Reyes, Robert Lucio, Ruby Joseph, Tim Weil, Aleatha Neal, Storie Miller

Members Absent: Raymond Miltenberger, Lise Fox, Cindy Hipple, Mary Armstrong, Rose Iovannone

Guest: Sarah Young

A. Call to Order: Tracy-Ann Gilbert-Smith Chair called the meeting to order at 10:13 A.M.

B. Minutes Approval: Review of minutes from last meeting. 1 correction to the minutes was requested.

a. Item 4. Minutes were approved with modification.

C. Agenda Items: Agenda was approved

D. Committee Reports:

1. **Executive Committee:**

Think tank meeting being planned for late March, there are several people interested who will be attending the CMH conference; they will be staying and provide interaction, a select group will be invited.

Skills Assessment was sent out and the response was good. 54 responded positive, we need to solicit a few more.

Robert Lucio indicated that a brochure is being put together and will be sent out.

2. **CFS Leadership Meeting:**

Kimberly Crosland / Mario Hernandez (milk party – kids count). Larry Schoenfield had a review of the department to increase funding. Margarita Alegria was invited to the meeting to talk about CFS external review. Tim Weil suggests that the ABA should have an external review for others to find out what ABA does. It needs to be someone that is familiar with all of CFS. Kimberly Crosland will follow up with Mario on Tim Weil's suggestion. Ruby Joseph asked for the goal of having this reviewer, Kimberly explained the idea is based on Larry Schoenfield's experience.

Glenda Kilpatrick talked about Pay increases for year 2010-2011. Sandra Dwinell gave updates about CFS Website updates and Conference Planning progress. Janet Reyes talked about what was happening in Sponsored Research and TRAIN Workshops. Mario Hernandez talked about Dean Gonzalez leaving USF and the impact for the Institute and the College.

E. New Business:

1. **Interim Dean for CBCS:**

Anyone can nominate. CFSGC will get together and submit a name (Dr. Catherine Batsche). Tracy-Ann Gilbert-Smith will confirm with Dr. Batsche her interest. If she is interested in the position, the CFSGC will submit its nomination via email to the Provost, Ralph Wilcox. There was discussion about having a second nominee and whether the CFSGC should have prior consultation with the Department Chair. Robert Lucio suggested that the CFSGC as a group should support only one person, and any other nominations should be done as individual nominations. The item was put to a vote and the CFSGC voted unanimously to nominate Catherine Batsche.

2. **CFS Chair Reappointment:**

Tracy-Ann via email correspondence solicited from Gregg Teague of MHLP information regarding MHLP Governance Document as it pertains to the reappointment process of Department Chair. Janet will convene a sub-committee to review Section 3 A of the CFSGC document. She will be assisted by Storie Miller and Tracy-Ann Gilbert-Smith. The CFSGC voted in favor of calling this subcommittee the Governance Document Revision Sub Committee.

F. Reminders/Announcements

1. Next meeting date – February 10, 2011 @ 10:00
2. Notes/snacks meeting schedule will be sent later

No Other business

G. Adjournment: Meeting adjourned at 10:50 AM